

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR BOARD MEETING**

**FEBRUARY 22, 2022**

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The Southern Ohio Educational Service Center Governing Board met on Tuesday, February 22, 2022, at 6:30 p.m. for its regular monthly meeting. Members present were Ms. Gausman, Mr. Hill, Mr. Hixson, Dr. Kirby, Mr. Lane, Mr. Mount, Mr. Peck, and Mr. West, along with Rachel Meyer, Treasurer, and Beth Justice, Superintendent. The guests present were Ruth Ann Ruth and Jeff Royalty.

APPROVAL OF THE MEETING AGENDA (Resolution #4504)

It was moved by Mr. Peck and seconded by Mr. Mount to approve the agenda as revised.

The board members present unanimously approved the motion. President of the Board, Mr. Hill declared the motion carried.

MINUTE APPROVAL (Resolution #4505)

It was moved by Mr. Lane and seconded by Mr. West that the January 18, 2022, meeting minutes be approved as presented and revision noted.

The board members present unanimously approved the motion. President of the Board, Mr. Hill declared the motion carried.

The meeting was opened for public participation; none was received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Mr. Royalty, Director of Region 14, provided a tour of the Hopewell facility. He also provided a recap of the improvements to the Hopewell building as follows:

- Records room
- Parking lot LED lighting
- Blacktop parking lot
- Soundproofing clouds
- New vinyl flooring in the large conference room; carpeting replaced in rest of building
- Windows/siding replaced
- Interior camera software; upgraded to detect smoke and contact fire department
- Security door system, inside/outside of the building
- Storage building (awaiting occupancy permit)

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SOUTHERN OHIO ESC SHARED EXPERTISE (Cont.)

Future needs:

- Create offices in open space in front of the building
- Camera/mic system
- Raise walls on office area in front of the building
- Replace fluorescent lights with LED lights

GREAT OAKS ITCD REPORT

Mr. Lane reported that the Great Oaks board met on February 9, 2022, at the district office in Sharonville. He then indicated that they received 2,277 program applications for all four campuses. Laurel Oaks received 467 applications with only 400 first-choice positions available. Applications from students that meet credit requirements after the Priority Application Deadline (February 8, 2022) will be accepted in the order they are received and based on space availability. Programs that have received more applications than available spaces at Laurel include the following:

- Welding: 51 applications with only 25 spaces available
- Heavy Equipment: 32 applications with only 25 spaces available
- Cosmetology will be able to accommodate all applications with 47 applications received and 50 spaces available

Laurel Oaks Senior Ceremony will be held on May 17, 2022, at the Roberts Centre Hotel and Convention Center.

Laurel Oaks has a 96.6% retention rate as of the February 2, 2022, Campus Enrollment Report: highest of all four campuses.

Lastly, Mr. Lane indicated that the Great Oaks board received notice of a union vote from SERB. There will need to be a 51% vote for the union to be in place.

LEGISLATIVE LIAISON REPORT

Mr. Hixson reported on information provided in "The Link."

**Recently introduced legislation**

- HB 538 introduced by Reps. J. Kyle Koehler (R-Springfield) and Brigid Kelly (D-Cincinnati) temporarily allow a public body, including a board of education, to meet using teleconference or video conference until June 30, 2022.

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LEGISLATIVE LIAISON REPORT (Cont.)

- HB 544 introduced by Reps. Lisa A. Sobecki (D-Toledo) and Thomas West (D-Canton) delayed the 2022 primary election to June 7, 2022.
- HB 554 introduced by Reps. Mary Lightbody (D-Westerville) and Adam C. Bird (R-New Richmond) require the State Board of Education to issue two-year temporary educator licenses to applicants with expired professional teacher's certificates and professional educator licenses as long as certain requirements are met.
- Senate Bill 280 was introduced by Sen. Teresa Fedor (D-Toledo) to require the State Teachers Retirement Board to reinstate the cost-of-living adjustment beginning July 1, 2022.

**State Board of Education works to implement new state report card rules.**

The State Board of Education's (SBOE) Performance and Impact committee is developing new rules for the state report card as a result of the recently enacted House Bill (HB) 82, which revised the state report card beginning with 2021-22 school year (SY). The rules will establish cut scores, component descriptions, and rating descriptions for each component and the overall rating. As the SBOE works to set the cut scores, committee members must factor in the 50% rating rule, which requires no more than half of districts or buildings to earn the same performance rating in any component or overall rating.

The SBOE has until March 31, 2022, to adopt the rules for the cut scores, component descriptions, and rating descriptions.

FINANCIAL REPORTS

Ms. Meyer reviewed the monthly reports with the Board.

APPROVAL OF PAID BILLS (Resolution #4506)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Peck and seconded by Ms. Gausman that the paid bills for the previous month be approved as presented, for a total of \$1,008,607.40.

The board members present unanimously approved the motion. President of the Board, Mr. Hill declared the motion carried.

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APPROVAL OF INVESTMENTS (Resolution #4507)

Upon the recommendation of Treasurer Meyer, it was moved by Ms. Gausman and seconded by Mr. Mount to approve the following investment as transacted by Treasurer Meyer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
01/24/22	General	Toyota Finl Sav Bk Hend NV CD	08/12/24	0.600%	\$ 197,104.00
01/26/22	General	Goldman Sachs Bk USA CD	01/26/23	0.500%	\$ 100,000.00
01/26/22	General	Goldman Sach Bk USA CD	07/26/23	0.600%	\$ 145,000.00
01/27/22	General	Bank Hapoalim CD	09/14/23	0.300%	\$ 152,821.90
01/27/22	General	Sallie Mae Bk Murray Utah CD	07/15/24	0.550%	\$ 98,293.00
2/1/2022	General	Empire State Bank CD	2/1/2024	0.800%	\$ 150,000.00
2/2/2022	General	Goldman Sachs Bk USA CD	2/2/2023	0.500%	\$ 100,000.00
2/2/2022	General	Goldman Sachs Bk USA CD	11/2/2022	0.350%	\$ 100,000.00

The board members present unanimously approved the motion. President of the Board, Mr. Hill declared the motion carried.

TREASURER DISCUSSION ITEMS

**Financial Disclosure**

- Reminder, they are due May 16, 2022. Please let me know if you would like a paper form; otherwise, you can fill out and submit your form online.

**Related Party Questionnaire**

- On January 31<sup>st</sup>, Sheryl Cox, Assistant Auditor, sent each of you an email indicating our FY2021 audit has started. She also attached a Related Party Questionnaire that each of you must complete. I will have copies of the questionnaire at the board meeting if you need one. You can also return your questionnaires to me if you like, and I will see that Sheryl gets them.

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TREASURER DISCUSSION ITEMS (Cont.)

**Fiscal Office Update**

- Amanda Ely and I sent out the fourth of six invoices of the year for primary services for Hopewell and ESC the week of February 7th.
- We are beginning to plan for FY2023 service needs. I have started gathering information from team leaders and supervisors. I have also contacted district superintendents regarding their needs.

**Professional Development**

- On February 8, 2022, I attended the virtual Special Education Legal Updates. The presentation provided a comprehensive overview of important case law decisions and updates on current COVID regulatory changes and guidance.
- On February 8, 2022, I attended the BWC Employer Update Webinar. This month there was a discussion about the Policy Activity Rebate program, Transitional duty, and important dates to remember.
- On February 17, 2022, I will attend the OULP SERS Update. Christopher Castle, Manager-Employer Services for SERS, will be providing the update.

PERSONNEL CONTRACT AGREEMENTS: ESC (Resolution #4508)

Upon the recommendation of Superintendent Justice, it was moved by Ms. Gausman and seconded by Dr. Kirby that the Board approves employment contracts for the following personnel subject to the provision of ORC 3319.02, ORC 3319.08, and/or ORC 3319.081. All personnel is subject to assignment by the Superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

**ESC CONTRACT AGREEMENTS**

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/Step/Rate	Contract Type	Comments
Barnhart, Summer	Substitute Teacher	2021-2022	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$130.00 per diem	Certificated	SOLC
Batson, Tyler	Substitute Teacher	2021-2022	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$130.00 per diem	Certificated	SOLC

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**ESC CONTRACT AGREEMENTS**

<b>Name</b>	<b>Tentative Position</b>	<b>Contract Dates</b>	<b>Length</b>	<b>Days</b>	<b>Degree</b>	<b>Schedule/ Step/Rate</b>	<b>Contract Type</b>	<b>Comments</b>
Tracy, Burge	Substitute Teacher	2021-2022	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$130.00 per diem	Certificated	SOLC
Shank, Makayla	Substitute Teacher	2021-2022	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$130.00 per diem	Certificated	SOLC
Williams, Shelby	Substitute Teacher	2021-2022	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$130.00 per diem	Certificated	SOLC

**EAST CLINTON SUBSTITUTE TEACHERS**

- |                       |                     |                       |
|-----------------------|---------------------|-----------------------|
| 1. Summer Barnhart    | 2. Tyler Batson     | 3. Callynne Cockerill |
| 4. Dean-Garnai, Julie | 5. Christopher Ford | 6. Julie Griffith     |
| 7. Samuel Reinhart    | 8. Makayla Shank    | Shelby Williams       |

The board members present unanimously approved the motion. President of the Board, Mr. Hill declared the motion carried.

**APPROVAL OF FY22 HIGHLAND COUNTY FAMILY AND CHILDREN FIRST COUNCIL MEMBERSHIP (#4509)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Mr. Hixson to approve continued educational service center membership in the Highland County Family and Children First Council (HCFCFC) for FY 2022, at a cost of \$100.00.

The board members present unanimously approved the motion. President of the Board, Mr. Hill declared the motion carried.

**PERSONNEL CONTRACT AGREEMENTS: R14 (Resolution #4510)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Ms. Gausman that the Board approves employment contracts for the following personnel subject to the provision of ORC 3319.02, ORC 3319.08, and/or ORC 3319.081. All personnel is subject to assignment by the Superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

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**R14 CONTRACT AGREEMENT(S)**

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Length</u>	<u>Days</u>	<u>Degree</u>	<u>Schedule/Step/Rate</u>	<u>Contract Type</u>
Dean-Garnai, Julie	Sub Itinerant Early Childhood Teacher	2021-2022	1 Year	As Needed	Masters	Itinerant M/ Step 10/ \$47.22 perhour	Certificated Substitute
Trowbridge, Megan	Team Leader	2021-2022	1 Year	248	Doctorate	\$789.00	Certificated Supplemental

The board members present unanimously approved the motion. President of the Board, Mr. Hill declared the motion carried.

**APPROVAL OF DONATIONS: R14 (Resolution #4511)**

Upon the recommendation of Superintendent Justice, it was moved by Dr. Kirby and seconded by Mr. Peck to approve the following donations as listed:

<u>Donated Item/Description</u>	<u>Donation Received from</u>	<u>Value of Donated Item</u>
Water, 48 bottles <i>items listed are individually wrapped:</i> 48 Ritz Peanut Butter Crackers, 16 Ritz Cheese Crackers, 12 Ritz Bits, 12 Assorted Cookies (Oreo, Nutter Butter, & Chips Ahoy) 80 Fruit Snacks	<b>Community Markets</b> 245 W. Main Street Hillsboro, Ohio 45133	\$75.40
Water, 72 bottles 90 Fruit Snacks	<b>Dance Steel &amp; Farm Supply</b> 6079 U.S. 50 Hillsboro, Ohio 45133	\$25.48
Water, 96 bottles	<b>Family Farm &amp; Home</b> 1472 N. High Street Hillsboro, Ohio 45133	\$16.00
Water, 48 bottles	<b>John Deere</b> 6720 US 50 Hillsboro, Ohio 45133	\$4.00
Water, 48 bottles	<b>Rural King</b> 129 High Street Hillsboro, Ohio 45133	\$4.00
Water, 144 bottles	<b>TSC</b> 1457 North High Street Hillsboro, Ohio 45133	\$24.00

The board members present unanimously approved the motion. President of the Board, Mr. Hill declared the motion carried.

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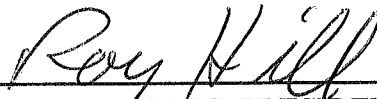
SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice shared the following with the Board:

1. Four County Board Celebration – Postponed to May 5, 2022.
2. Administrative Professionals Day – Plan to celebrate our staff.
3. March Board Meeting – will take place on the 22<sup>nd</sup> due to the need to approve contracts.
4. Contract Status Lists – Provided to board members at the meeting.
5. Extended Learning Grant awarded to SOESC – Ms. Justice shared that this will add additional support for services.
6. Fairfield Superintendent/Treasurer Update – Working on helping district find Interim Treasurer and finalizing applicants for the Superintendent Search. The Treasurer search will take place immediately following the Superintendent search.
7. After School Workforce Grant with Junior Achievement – Will be submitted on February 25, 2022.

ADJOURNMENT

It was moved by Mr. Lane and seconded by Mr. Hixson to adjourn to meet again in regular session on **Tuesday, March 22, 2022, at 6:30 p.m.**, at Southern Ohio Educational Service Center, Wilmington.

  
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BOARD PRESIDENT

  
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TREASURER